

YOUNG ADULTS IN LONG-TERM CARE FUNDING OPPORTUNITY

In December 2018, the Minister's Expert Advisory Panel on Long-Term Care included the recommendation that Continuing Care implement dedicated space and specialized programming for young adults requiring long-term care services. This recommendation, aimed at improving system performance and optimization, acknowledges that a holistic approach is required to ensure the Continuing Care system more effectively addresses the diverse and complex needs of residents, families, and caregivers.

While the Department of Seniors and Long-Term Care (DSLTC) continues to work on broader solutions, a funding opportunity has been created for long-term care facilities. DSLTC is working with igility to manage and distribute this fund. The intent of the fund is to enhance the quality of life of young adults in LTC by supporting the creation of dedicated spaces and programs.

OBJECTIVES OF FUNDING:

Proposed projects should address the following:

- Enhance capacity for service providers to address the care needs of residents under the age of 65.
- Increase engagement and improve quality of life for young adult residents.
- Provide opportunities for resident independence and self-determination within the long-term care environment.
- Create more flexibility to respond to the needs of young adults.
- Leverage existing community resources.

Examples of eligible projects may include (this is not an exhaustive list):

- Creating more flexibility to respond to client needs (eg. projects that test technology or new approaches to a defined client need).
- Proposals may leverage existing resources (staff) to achieve multiple aims such as increased community outreach and integration into facility programming.
- Leveraging community partnerships.
- Supporting greater access to programs or services within the community.
- Creating designated program space for young adults.
- Develop programming relevant to young adults.

Examples of projects NOT eligible for funding:

- Staffing increases that do not contribute to new programming or community connections or service delivery.
- Routine costs that could go through business planning or over costs such as preventative maintenance or emergency fund.
- Large-scale renovations or additions.
- IT projects that are not directly related to improving client outcomes.

- Administrative costs.
- Routine operational costs.
- Projects that are already underway or funds for projects that have already been committed

ASSESSMENT CRITERIA:

Applications will be reviewed and evaluated by a committee of sector representatives and will be expected to address each of the following in the application form.

Criteria	Scoring
Relevance <ul style="list-style-type: none"> ✓ There is evidence that the proposed project will respond to the client need and address one or more key issues identified (such as those identified below); <ul style="list-style-type: none"> • Enhance the capacity for nursing home providers to address the care needs of residents under the age of 65. • Increase engagement and improve quality of life for young adult residents. • Provide opportunities for resident independence and self-determination within the long-term care environment and within the community. • Leverage existing community resources. 	5
Feasibility <ul style="list-style-type: none"> ✓ The proposed budget provides a detailed overview of costs for the project and demonstrates that the project plan can be completed within the budget available and timelines provided; 	5
Quality <ul style="list-style-type: none"> ✓ The proposal demonstrates a commitment to provide quality programming and is rooted in client need; 	5
Sustainability <ul style="list-style-type: none"> ✓ Proposed activities and budget will enable long-term viability, based on projected costs/efficiencies/savings. Projects will need to be self-sustaining within two years. ✓ An evaluation that can measure success and sustainability will be key. 	5

Applications should include the following:

- Project proposal/synopsis. Overview of project and key outcomes
 - Identification of client population that will benefit and unmet need(s) targeted by the proposed project
- Detailed project budget including staff/administrative costs.
- Measures for success and anticipated outcomes

Applicants will be expected to ensure all required supporting documents are provided at the time of submission.

Proposal Support:

Proposal development support will be provided by Bernadette Lake (HANS Member and Partner Engagement). This includes:

- Dedicated time to provide assistance (phone, email, virtual meetings).
- Support with navigating application process, progress and evaluation report requirements
- Verifying applications are complete/ready for submission (e.g., Proof reading)
- Guidance regarding effective proposal writing approach (e.g., aligning proposal details to application requirements)
- Guidance regarding information/research requirements
- Guidance with potential sourcing of materials required for proposals
- General inquiries

Contact Information: bernadette.lake@healthassociation.ns.ca P: 902-225-4852

TIMELINE:

Round 1: Application Deadline: July 1, 2022

Round 2: Application Deadline: December 1, 2022

Completed project applications must be submitted to barbara.salkin@healthassociation.ns.ca by **July 1, 2022 (round 1) or December 1, 2022 (round 2)**. Applicants will be expected to ensure all required supporting documents are provided at the time of submission.

Applicants may be required to provide additional documentation. If an application has minor deficiencies, the applicant will be contacted to request the application be amended and resubmitted.

A committee of sector experts will review all submitted applications and score them based on their alignment with the assessment criteria above. Similar applications will be grouped and prioritized by geography and score. Pilot approvals are subject to budget availability.

Mary Lee, President & CEO HANS/igility, will notify successful applicants of their funding approval in **August 2022 (round 1), or January 2023 (round 2)**

Applicants will be required to complete an evaluation framework within 30 days of receiving notice that their project was approved. Applicants will also be required to submit semi-annual reports to igility/DSLTC, as well as a final report once project is complete. The templates for these reports will be provided to applicants upon approval of their pilots.

Funding Round 1

April–July 1

- Organizations will complete proposal application package
- Bernadette Lake will provide support with proposal development

July 1 – Proposals Due

- Proposals must be submitted by July 1 to barbara.salkin@healthassociation.ns.ca

July 15 - 30

- Committee will review applications
- Successful applicants will be notified

Sept 2022

- Successful applicants receive funding from igility

September Onward

- Organizations submit semi annual reports and a final report once the project is complete

Funding Round 2

August – December 1

- Organizations will complete proposal application package
- Bernadette Lake will provide support with proposal development

December 1 – Proposals Due

- Proposals must be submitted by December 1 to barbara.salkin@healthassociation.ns.ca

Dec 15 - 30

- Committee will review applications
- Successful applicants will be notified

Jan 2023

- Successful applicants receive funding from igility

January Onward

- Organizations submit semi annual reports and a final report once the project is complete
- Third round of funding applications begin if necessary

Young Adults in Long-Term Care Project Proposals 2022-23 Application Form

Thank you for expressing interest in the Young Adults in Long-Term Care funding opportunity.

Please review all information including the above program description. Once you have completed this application in Adobe Acrobat, please ensure all fields that pertain to your project have been filled in prior to submitting the application as a **PDF document** to barbara.salkin@healthassociation.ns.ca

*** scanned/handwritten applications will not be accepted**

Important Notes:

We encourage all applicants to put forth strong application packages with clear and concise answers. Applicants will be scored based on their alignment with the criteria set in the program description. Similar applications will be grouped and prioritized by geography and score.

Multiple Submissions – If you are submitting application forms for multiple projects, you must submit the priority number for each project in the drop down menu, to a maximum of three applications. We will take priority into consideration when reviewing applications.

APPLICANT INFORMATION

Agency / Facility Name:			
Legal Civic Address and Signing Authority Names:			
Lead Applicant:			
Mailing Address (if different):			
Primary Contact Person:		Primary Title:	
Primary Email Address:		Primary Phone:	
Alternate Contact Person:		Alternate Title:	
Alternate Email Address:		Alternate Phone:	

PROJECT PROPOSAL/SYNOPSIS

Project Location (Zone)	
Project Title	
Project Type	
Project Category	<p>Enhance the capacity to address the care needs of residents under the age of 65. Increase engagement and improve quality of life for young adult residents. Provide opportunities for resident independence and self-determination within the long-term care environment. Create more flexibility to respond to the needs of young adults. Leverage existing community resources. Other</p>
Headline Description (1-2 sentences)	
Project Summary (max. 750 words)	
List the specific deliverables and estimated completion date	
Total Project Cost	\$
Priority #	If this application is one of multiple submissions please indicate priority number for this project.

APPLICATION QUESTIONS

1.0 RELEVANCE (5 PTS)

Evidence that the proposed project will respond to resident need and address one or more key issues identified:

- Enhance the capacity for service providers to address the care needs of residents under the age of 65.
- Increase engagement and improve quality of life for young adult residents.
- Provide opportunities for resident independence and self-determination within the long-term care environment.
- Create more flexibility to respond to the needs of young adults.
- Leverage existing community resources.

How does your project address one or more of the above key objectives? (Max 750 words)

--

Is this a new initiative or something that is currently available in your geographic area?

--

Have you engaged with current residents under 65 on this submission (if applicable) and how has their feedback impacted the design of your proposal? If not applicable, how will you ensure this proposal will be relevant to young adults who may be admitted to your facility in the future?

--

2.0 FEASIBILITY (5 PTS)

Please provide the proposed start-up budget and timeline. Provide detailed overview of the costs for the project and demonstrate that the project plan can be completed within the budget available and within a two-year timeline.

A) PROJECT BUDGET

Please ensure all the required cells are filled in accurately. Applications with incomplete or insufficient budgets will have points taken away from their final score.

Expense Category	Expense Description	Category Total (\$)
Personnel (salary/wages)		
In-kind contributions		
Professional fees (technical, contracting)		
Equipment/supplies		
Permits/permissions/approvals		
Communications/marketing/IT		
HST		
Other (please specify in description)		
Project Total	\$	

B) PROJECT TIMELINE

Please indicate the significant tasks or phases of your project over the course of the 2-year timeline and the expected completion dates and describe the main deliverable that indicates the completion of this phase. *Note that funds must be spent within 24 months of receipt.*

Project Phases	
Name of Phase 1:	Expected Completion Date:
Deliverable:	
Name of Phase 2:	Expected Completion Date:
Deliverable:	
Name of Phase 3:	Expected Completion Date:
Deliverable:	
Name of Phase 4:	Expected Completion Date:
Deliverable:	

3.0 QUALITY (5 PTS)

The proposal demonstrates a commitment to provide quality programming and is rooted in client need. In addition, the project reflects the importance of community partnerships that contribute to a 'community of care', including opportunities to collaborate to achieve efficiencies, alignment of services, and long-term success.

Please describe how this project is rooted in the needs of residents under 65 and will enhance their quality of life.

What opportunities for collaboration will your project have in your community?

Do you intend to apply to other funding programs to support this stage or future stages of your project? Please be specific and list the program name and organization, any funding deadlines, and briefly how your project aligns.

4.0 SUSTAINABILITY (5 PTS)

Proposed activities and budget will enable long-term viability, based on projected costs/efficiencies/savings. An evaluation that can measure success and sustainability will be key.

- Projects need to be self-sustaining within two years.

How will this project remain relevant to future adult residents under 65?
How will you measure / track progress toward these objectives?
How will you define and demonstrate success?
How will this project be self-sustaining?

EVALUATION PLAN TEMPLATE EXAMPLES

As part of your project, you will be expected to complete an evaluation framework. Some examples are below:

Component	Goal	Indicators of success	How you will measure it	Timeframe
Leveraging community partnerships	Partner with X community agency to develop community programming that is relevant to young adult residents in LTC.	Positive resident feedback, increased community engagement for residents	Survey of resident satisfaction, increased # outings into the community, increased # programming attended	Reviewed monthly, ongoing

If your project is approved, you will have 30 days to complete the evaluation framework and submit it.